

MEETING OF BOARD OF TRUSTEES

POUND RIDGE LIBRARY DISTRICT

LOCATION: POUND RIDGE LIBRARY

DATE: SEPTEMBER 17, 2019

TIME: 7:30PM

7:35pm Meeting called to order

Present: P. Dauer, R. Esman, L. Fitz, M. Gage, K. Parker, L. Peterman, B. Schwartz, K. Turner

A Quorum was present throughout the meeting.

Motion by B. Schwartz, seconded by M. Gage, to approve Minutes of August 15, 2019. Approved.

President Esman thanks departing Board members Michele Gage, Pat Dauer and Laura Peterman and would like to thank continuing Board members Kristine Parker and Bonnie Schwartz, with a special nod to Treasurer Ken Turner who is running for another term and Lisa Fitz who is also a candidate for a new term.

Esman also thanks the Library staff of Alan Ramsay, Marilyn Tinter, Mary Ann Lansdale, Jennifer Coulter, Susan Turner, and Maria Nania for their work.

Report from Property Manager:

Ken Gilman reports on the Mystery of the Carved out Culvert.

R. Esman to consult with town regarding culvert drainage issue which is yet to be totally solved.

Financials:

Accountant Lewis says financial statement is done for state audit and he will input numbers asap to meet state deadline. Bookkeeper Nardelli reports all in order.

August warrants approved.

Budget shows profit that can help fund parking lot improvements.

J. Coulter asks that PR Library be listed on WLS Mobile App.

Motion by P.Dauer, seconded by B. Schwartz, to spend up to \$500.00 to list PR Library on WLS Mobile App. Approved.

Treasurer's Report:

Ken Turner on switch to Signature Bank. B. Schwartz and R. Esman added as signatories on all accounts.

Treasurer to move \$50,000 from large Signature Acct to small acct.

Motion by K. Turner, seconded by B. Schwartz, to move \$50,000 from money market account to checking account to cover warrants through the election and installation of officers.

Lewis and Nardelli given view only digital access to accounts.

M. Gage with update on Parking Lot improvement, including Landscape and Architecture plans, permits, and progress.

Gage recommends a separate category under Bldg. and Grounds budget line 9113 for parking lot project to keep track of expenditures. All prior bills from architect to be moved to that line item.

Motion by M. Gage, seconded by K. Turner, to approve hiring Badey and Watson of Cold Spring, NY for up to \$6900 for surveying and staking of parking lot project with a retainer of \$2500 to be sent now.

Approved.

Jennifer to look into putting Library events on Instagram.

Check out new website designed by Patricia Barry.

Awaiting news on construction Grant for window replacement.

Review of bids on Septic Tank replacement.

Motion by B. Schwartz, seconded by M. Gage, to hire O'Hanlon Septic at \$4400.00 to install 1000 tank septic in November. Approved.

Motion by B. Schwartz, seconded by M Gage, to hire Franzos Contracting to replace 4 windows at a total cost of \$15, 400. Approved.

J. Coullter suggests surprise "Golden Tickets" be put inside random books. that can be used to pay fines. Amount to be \$5.00 for adults/a prize for children.

No Public Comments

9:14pm Public Meeting closes.

9:16pm Executive Session opens for the purpose of discussing personnel issues.

10:14 pm Executive Session closes with no action taken.

10:15 pm Public Meeting resumes.

Discussion of installing security cameras.

Motion by B. Schwartz, seconded by L. Peterman, to spend \$2600 to install security cameras through NYConn Security Systems. Approved with one abstention and one no vote.

10:50pm Adjournment.

Next meeting /first meeting of new Board October 17, 2019 7:30pm