



Pound Ridge Library District
271 Westchester Avenue
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www.poundridgelibrary.org

MEMORANDUM

To: Bonnie Schwartz, President
Cc: Valarie Nelson, Vice President
Michael Clark, Treasurer
Anne Benefico, Secretary
Jennifer Coulter, Library Director

From: Michael Lewis, Library Accountant

Re: **Q3 2023 Budget Amendment/Transfers**

Date: October 24, 2023

At the request of the Library Accountant & Library Director, the following budget amendment and/or transfers are required to cover various operating expenditures through quarter ended September 30, 2023.

Estimated Revenues	
6320 Gifts-Donation Material	\$ 3,168
6400 Passport	3,986
6500 Electric Car Charge	308
6910 Interest Income	15,724
6920 Miscellaneous Income	32
6930 Other Income - Room Use	435
6932 State Grant LLSA income	1,509
6940 Cottage Rental	3,600
3400 Investment Income - 9136	6,339
3401 Investment Income - 2132	6,574
3402 Investment Income - 2474	6,843
9999 Use of Fund Balance	130,118
	\$ 178,636

Increase (Decrease) Appropriations	
8010 DVD Adult	\$ (1,020)
8011 DVD Children	(258)
8020 Adult Books	(3,048)
8022 Children's Books & CD's	(187)
8030 E Books	1,204
8210 Children's Programming	4,634
8240 Programs	3,751
8241 Programs Publicity	12
8250 Audio Books	1,129
8280 Museum Passes	310
8289 Travel (Mileage)	272
3600 Brokers Fees	3,750
7160 Legal Fees	(3,570)
7165 Professional Consultants	3,000
7166 Professional - Other	2,354
7900 Contingency	(7,500)
7280 Insurance	2,037
7301 Equipment Purchase	6,234
7320 Office Supplies	1,396
7410 Publicity	3,602
8610 Salaries & Wages	(47,714)
9020 Buildings & Grounds Maintenance	5,482
9113 Parking Lot Project	157,524
9114 Interior Renovations	16,573
9610 Lawn/Snow Contract	3,163
8310 WLS Services & Network	17,719
8340 Other Technology	7,787
	\$ 178,636

This resolution is required to cover appropriations that exceeded its budgetary authorization by the amount listed above. Please forward to the rest of the board trustees for review and approval.