

**Pound Ridge Library  
2021 Budget Worksheet**

<b>2021 Adopted Budget</b>
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**Income**

6310 Town of Pound Ridge District Levy	\$ 774,297
6320 Gifts-Donation Material	700
6390 Fine Income	730
6910 Interest Income	2,500
6920 Miscellaneous Income	-
6930 Other Income - Room Use	300
6932 State Grant LLSA income	(0)
6940 Cottage Rental	26,400
<b>Total Income</b>	<u><u>\$ 804,927</u></u>

**Expenses**

**Library Services**

8010 DVD Adult	\$ 5,670
8011 DVD Children	2,835
8020 Adult Books	21,806
8021 Young Adult Books & CD's	1,853
8022 Children's Books & CD's	4,906
8035 Adult Books on CD	218
8040 Magazines / Newspapers	2,000
8050 Processing - Library Materials	981
8210 Children's Programming	27,257
8211 Children's Publicity	200
8220 Teen Programs	2,181
8221 Teen Publicity	245
8240 Programs	21,806
8241 Programs Publicity	200
8280 Museum Passes	2,842
<b>Total Library Services</b>	<u><u>\$ 95,000</u></u>

**Office/General Administrative Expenses**

7011 Auditor Fees	\$ -
7015 Website Hosting	200
7141 In House Accounting Services	35,000
7145 Payroll Service	10,000
7160 Legal Fees	10,000
7165 Professional Consultants	20,000
7166 Professional - Other	22,500
7260 Postage & Mail	1,106
7270 Staff Development	7,000
7280 Insurance	22,000
7300 Equipment Maintenance	2,000
7301 Equipment Purchase	10,920
7305 Memberships	250
7320 Office Supplies	10,000
7410 Publicity	2,000
7411 Election Expenses	3,500
7890 Misc. General & Administrative	-
7900 Contingency	10,000
<b>Total Office/General Administrative Expenses</b>	<u><u>\$ 166,476</u></u>

**Property & Grounds**

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	<b>2021 Adopted Budget</b>
<b>9020 Buildings &amp; Grounds Maintenance</b>	\$ 15,000
<b>9110 General Maintenance &amp; Repair</b>	15,000
<b>9111 Major Repairs &amp; Improvements</b>	25,000
<b>9112 Cottage Maintenance</b>	10,000
<b>9113 Parking Lot Project</b>	-
<b>9115 Maintenance - Generator, Oil burner, HVAC</b>	10,000
<b>9610 Lawn/Snow Contract</b>	-
<b>Total Property &amp; Grounds</b>	<u>\$ 75,000</u>
<b>Salaries &amp; Benefits</b>	
<b>8610 Salaries &amp; Wages</b>	\$ 330,000
<b>8620 Pension</b>	10,000
<b>8710 FICA Employer</b>	25,000
<b>8720 Unemployment</b>	1,800
<b>8770 Medical Premium</b>	37,000
<b>8780 Worker's Compensation</b>	3,100
<b>8785 Disability Insurance</b>	650
<b>Total Salaries &amp; Benefits</b>	<u>\$ 407,550</u>
<b>Technology</b>	
<b>8310 WLS Services &amp; Network</b>	\$ 35,900
<b>8340 Other Technology</b>	1,000
<b>Total Technology</b>	<u>\$ 36,900</u>
<b>Utilities</b>	
<b>8910 Electricity</b>	\$ 11,000
<b>8970 Fuel Oil</b>	10,000
<b>8990 Telephone</b>	3,000
<b>Total Utilities</b>	<u>\$ 24,000</u>
<b>Total Expenses</b>	<u><u>\$ 804,927</u></u>